

**School Facilities Rental Agreement Worksheet/Fee Schedule**

<u>A. BUILDING</u>	<u>FEE SCHEDULE</u>	<u>RENTAL CHARGES</u>	<u>comments</u>
<b>CALDWELL HIGH SCHOOL</b>	<i>*minimum fee is for 8 hrs. use</i>		
<b>Canyon Springs High School</b>			
Food Court	\$150 minimum / \$30 ea. add'l hr.		
Main Gymnasium	\$200 minimum / \$60 ea. add'l hr.		
Auxiliary Gymnasium	\$150 minimum / \$50 ea. add'l hr.		
Lecture Hall	\$150 minimum / \$50 ea. add'l hr.		
Auditorium (employee required \$25 / hr.)	\$300 minimum / \$60 ea. add'l hr.		
Wrestling room	\$150 minimum / \$50 ea. add'l hr.		
Kitchen (employee required \$25 / hr.)	\$30.00 per hour		
Food Court meeting room (fish bowl)	\$50.00 per hour		
Library / Library conference room	\$50 minimum / \$25 ea. add'l hr.		
Computer Lab (employee req. \$25 / hr.)	\$80 per hour		
Classroom(s)	\$30 per hour		
Football/Baseball/Softball/Track/tennis courts	\$100 minimum / \$20 ea. add'l hr.		
other: scoreboards/locker rooms/concessions	\$35 minimum / \$10 ea. add'l hr.		
volleyball nets/balls/misc. equipment	\$35 minimum / \$10 ea. add'l hr.		
<b>JMS / SMS MIDDLE SCHOOLS</b>			
Multi-purpose Room/cafeteria	\$75 minimum / \$30 ea. add'l hr.		
Gymnasium	\$75 minimum / \$30 ea. add'l hr.		
Kitchen (employee required \$25 / hr.)	\$30.00 per hour		
Classroom(s)	\$30.00 per hour		
Library	\$40 minimum / \$25 ea. add'l hr.		
Computer Lab (employee req. \$25 / hr.)	\$80 per hour		
other: scoreboards/locker rooms/concessions	\$35 minimum / \$10 ea. add'l hr.		
volleyball nets/balls/misc. equipment	\$35 minimum / \$10 ea. add'l hr.		
<b>Van Buren/Washington/Sacajawea/Wilson Lincoln/Lewis &amp; Clark Elem. Schools</b>			
Gymnasium (Lewis & Clark)	\$40 minimum / \$15 ea. add'l hr.		
Multi-purpose Room/cafeteria	\$40 minimum / \$15 ea. add'l hr.		
Kitchen (employee required \$25 / hr.)	\$20 per hour		
Library	\$30 minimum / \$20 ea. add'l hr.		
Classroom(s)	\$30 per hour		
other: scoreboards/locker rooms/concessions	\$35 minimum / \$10 ea. add'l hr.		
volleyball nets/balls/misc. equipment	\$35 minimum / \$10 ea. add'l hr.		
<b><u>B. EQUIPMENT NEEDED</u></b>			
<b><u>C. CUSTODIAL SERVICES</u></b>	<b>\$25 / hr.</b>		
Services Needed			
Time Needed			
<b><u>TOTAL COSTS</u></b>			
D. PROOF OF LIABILITY INSURANCE	YES NO		
E. RENTAL AGREEMENT SIGNED	YES NO		