

**Protocol for Head Lice Checks
and Subsequent Exclusion**

Ex 563 a

Room checks will be done per grade level in grades Pre-School-5. The building nurse and/or health aide will screen a new grade every three to four days as scheduling allows. It will be a priority to expedite the return of those students already excluded due to head lice before a new grade level is screened. All siblings and household contacts of any affected student who also attends the Caldwell School District will be checked and excluded if necessary. Students will be readmitted to class when re-examination by the nurse or designee shows that all lice and nits have been removed.

Exclusion and follow-up procedures will be done according to the following guidelines. This schedule should be adhered to as closely as possible.

1st School Day - any student found to have lice or nits will be excluded from school. The parents or guardians will be given the Caldwell School District's Head Lice Pamphlet, an Exclusion Notice with signature of parental receipt required, and additional information on head lice detection, treatment and prevention, i.e., video.

4th School Day - If the student has not returned to school and has not eliminated all lice and nits, contact with the parent or guardian will be made via a phone call or home visit by the nurse and principal, or designee. The nurse will review with the parents what treatment they have used and offer suggestions and resources, as needed, i.e., head lice shampoo.

7th School Day - If the student has still not returned to school free of lice and nits, it will be considered a truancy. The nurse will notify the principal who will follow Policy #501.1a Attendance: Truancy. Also, the nurse will make a referral to Health and Welfare, Child Protective Services.

Every opportunity will be taken to educate parents and students regarding head lice, treatment procedures, and prevention.

- Parents will be given information via pamphlets, video presentations, and instructions from the nurse.
- Kindergarten and 1st Grade - All students will have information presented by the nurse including the filmstrip, "All About Lice".
- 2nd - 5th Grades - The nurse will present information, including the filmstrip "All About Lice", to any classroom with a significant head lice problem (four or more cases).
- The "Head Lice Prevention" letter will be sent to all parents of children in classrooms when two or more cases of lice are detected in that classroom.